

# **Grampound Road C of E School**



## **March 2021 Opening Guidance**

Dear Parent/Carer,

The purpose of this document is to publish the school's 'full opening plan' providing instruction on how Grampound Road School will open to all pupils in all children from Monday 8th March 2021.

This plan links specifically to the 'Schools Coronavirus (covid-19) operational guidance February 2021.' Specific wording from this document is included in *italics* for your reference.

From Monday 8th March 2021, attendance at school will become compulsory for all children in all year groups.

Before looking at school arrangements for the full re-opening we wish to praise the combined efforts of the school community. This was an unpredictable period of absence for many children with little warning; we thank parents for prioritising children's emotional well-being and engagement in home-learning platforms, especially those 'juggling' additional work commitments and staff for altering their working times, hours and reducing their lunch break to facilitate a 'full school day' both in school and at home.

Although this is intended to be the final school plan, advice remains subject to change. Should this be the case, an amended document will be sent.

With kind regards,

**Miss S. Kennedy.**

## Contents Page

Contents	Page number
Attendance	4
Anxiety about returning to school	5
Staff and classrooms	5
School Timings	5/6
Sibling drop off/pick up	6
Break Lunch Times	7
School lunches/minimising social contact	8
Wraparound club	9
PE/Swimming	9
Classroom environments	10
Children's resources	10
School Visitors	11
Curriculum	12
Catch-up funding	12
Remote learning alternative plan	13
EYFS remote learning alternative plan	14/15/16
School Uniform	16
Cleaning and hygiene	17
Symptom response	17
Child/adult shows symptoms of Covid-19	18
Child/adult tests positive for Covid-19	19
Pendeen back to school	20
Trevoise back to school	21
Tater Du back to school	22
Wolf Rock back to school	23

## Attendance

*School attendance will be mandatory for all pupils from 8th March. The usual rules on school attendance apply, including:*

- parents' duty to secure their child's regular attendance at school (where the child is a registered pupil at school and they are of compulsory school age)*
- the ability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct As usual, you are responsible for recording attendance, following up absence and reporting children missing education to the local authority.*

Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school.

### Attendance for pupils who are shielding

*A small number of pupils will still be unable to attend in line with public health advice to self-isolate because they:*

- have symptoms or have had a positive test result*
- live with someone who has symptoms or has tested positive and are a household contact*
- are a close contact of someone who has coronavirus (COVID-19)*

*We know from growing evidence that many children identified at the start of the pandemic as clinically extremely vulnerable (CEV) are not at increased risk of serious outcomes from coronavirus (COVID-19) and children are gradually being removed from the shielding patient list (SPL) as appropriate, following review with a 33 clinician. The advice for pupils who have been confirmed as clinically extremely vulnerable is to shield and stay at home as much as possible until further notice. They are advised not to attend school while shielding advice applies nationally.*

*Schools will be able to request from parents a copy of the shielding letter sent to CEV children, to confirm that they are advised not to attend school or other educational settings whilst shielding guidance is in place.*

### Authorised Absences

Alongside authorised absence relating to our current school policy, absences will be authorised for all public health advice recommending non attendance at school. This medical advice could include:

- Self-isolation*
- Covid-19 symptoms*
- Positive test result*
- lockdown*

Remote learning will be provided for children who can not attend school.

## Pupils and families who are anxious about returning to school

It is understandable, and to be expected, that children and families will be anxious, nervous or reluctant about a return to school for a variety of different reasons. We will offer a nurture group and forest school sessions. We also follow a PSHE scheme of work called Jigsaw:

“Giving children relevant learning experiences to help them navigate their world and to develop positive relationships with themselves and others. With strong emphasis on emotional literacy, building resilience and nurturing mental and physical health, this properly equips schools to deliver engaging and relevant PSHE within a whole-school approach. Jigsaw lessons also include mindfulness allowing children to advance their emotional awareness, concentration and focus.”

## Staff and Classrooms

Classroom	Teacher		Teaching Assistant	Pupils
Pendeen	Mrs Wilton Mon/Tues/Wed	Miss Kennedy Thurs/Fri	Miss Buckley Mrs Wilton	EYFS
Trevose	Miss Eastham		Mrs Warne	Y1/Y2
Tater Du	Miss Hosking		Miss Mills Miss Seeds 1:1 TA Mrs Bulley 1:1 TA Mrs Tapson 1:1 TA Miss Warne 1:1TA	Y3/4
Wolf Rock	Mr Salway		Mr Jory	Y5/6

## School Timings

<u>Drop Off Times</u>			
Class	Year Groups	Time	Location
Pendeen	EYFS	9.00am	All children to be dropped off at the pedestrian gate. Teachers/TA's will collect the children and take the class inside. <b>Please be prompt, the children will be taken inside before the next class arrives.</b>
Trevose	Y1/Y2	8:50am	
Tater Du	Y3/Y4	8.40am	
Wolf Rock	Y5/Y6	8.30am	

<u><b>Pickup Times</b></u>			
<b>Class</b>	<b>Year Groups</b>	<b>Time</b>	<b>Location</b>
Pendeen	EYFS	3:30pm	All children to be collected at the pedestrian gate. Teachers/TA's will send the children to their parents. <b>Please be prompt.</b>
Trevose	Y1/Y2	3:20pm	
Tater Du	Y3/Y4	3:10pm	
Wolf Rock	Y5/Y6	3:00pm	

If you are late and miss the time slot, you will have to contact the office and request another time slot. This will incur an unavoidable waiting time.

*Staggered start and finish times should not reduce the amount of overall teaching time.*

## **Parent Arrangements for Drop Off and Pickup** **Siblings in Different Classes**

### **Drop Off**

If you have a child with an older sibling please follow only the drop off procedure for the oldest child. If this applies to your children, a member of staff will collect the youngest sibling from the pedestrian gate and take them directly to class.

### **Pickup**

If you have a child with an older sibling please follow only the picking up procedure for the oldest child. If this applies to your children, a member of staff will bring the youngest sibling to the pedestrian gate and bring them directly to you.

## Break time/lunchtime timings

### Break times

*"Schools should also consider staggered break times and lunch times"*

Break times			
Class	Time	Location	Members of Staff
Pendeen	10.30-10.45	EYFS Outdoor Area	Mrs Wilton/Miss Kennedy & Miss Buckley
Trevose	10:30-10.45	KS1 Playground	Miss Eastham & Mrs Warne
Tater Du	10:30-10:45	KS2 Playground	Miss Hosking & Miss Mills
Wolf Rock	10:15-10.30	KS2 Playground	Mr Salway & Mr Jory

Afternoon breaks are at the discretion of the teacher, however the children will join in with the daily mile during the afternoon session.

### Lunchtimes

Class	Time	Location	Member of staff
Pendeen	12.00-12.30 Eat lunch in class	12.30-1.00 Play out in the EYFS area	Miss Buckley Mrs Wilton
Trevose	12.00-12.30 Eat lunch in class	12.30-1.00 Play out in KS1	Mrs Warne
Tater Du	12.00-12.30 Eat lunch in class	12.30-1.00 Play out in KS2	Miss Mills
Wolf Rock	12.00-12.20 Play out in KS2	12.20-12.45 Eat lunch in class	Mr Jory

Wolf Rock-will have a shorter lunch break to enable the children to catch up with their learning.

## School Lunches

The school kitchen will open and will be able to provide hot food for children. A Spring menu has been sent out which is on the website and on parent pay. Parents should continue to book via ParentPay. Universal free school meals for children in KS1 and free school meals will continue to be provided free of charge.

*We expect kitchens to be fully open and normal legal requirements will apply to the provision of food for pupils, including ensuring food meets the standards for school food in England.*

*This includes for those eligible for:*

- *benefits-related free school meals*
- *universal infant free school meals*

## Minimising contact between individuals

*The overarching objective should be to reduce the number of contacts amongst pupils, and between pupils and staff, including for rehearsal and performance. As set out in the system of controls, this can be achieved through keeping groups separate (in bubbles) and through maintaining social distance between individuals. These are not alternative options. Both measures will help, but the balance between them will change depending on the age of pupils, the layout of the building, and the feasibility of keeping groups separate from each other while offering a broad curriculum. If staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults.*



## Wraparound Club

### “Breakfast Club

Breakfast club will run in the hall (as before) Mon-Fri, bookable through ParentPay at a price of £3.50 a session (£1.75 sibling and PP). Please buzz the pedestrian gate, a member of staff will let you in. Please book a week in advance.

### Afterschool Club

After school club will run in the hall. Miss Mills will continue to run these sessions. Please buzz the pedestrian gate, Miss Mills will bring your child to you. Bookings should continue to be placed through ParentPay. Please book a week in advance.

### Prices

Until 4:15pm = £3.50 (£1.75 sibling and PP)

Until 5:00pm = £5.50 (£2.75 sibling and PP)

Please let the office know if you require this service. Children must be pre-booked in. We can not accept children who have not been pre-booked. We have to restrict numbers of children, as the club is led by 1 adult.

### PE/Swimming

PE will continue in the academic year within class bubbles.

Swimming—Swimming will not commence in the Spring term.

## Classroom Environments

Small changes will be made to classrooms at GR and, where possible, children will be seated side by side and facing forwards to front of the room.

## Resources

Equipment, such as pencils and pens, if provided by the school, will not be shared with other children. Please do not bring in anything extra in from home.

Children should bring their bags into school, if required, lunchboxes (these do not now need to be in a Tupperware container or named plastic bag), water bottles and PE kit.

## School Visitors

*Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. They, as well as supply teachers, peripatetic teachers or other temporary staff, can move between settings. They should ensure they minimise contact and maintain as much distance as possible from other staff. Such specialists will be aware of the PPE most appropriate for their role. Schools should consider how to manage other visitors to the site, such as contractors, catering staff and deliveries, as well as cleaning staff on site who may be working throughout the school and across different groups. This will require close co-operation between schools and the other relevant employers.*

*They should ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival. Where visits can happen safely outside of school hours, they should.*

## School Maintenance

School contractors (Reef Water, CCE maintenance team, school cleaner) will be permitted on the school site, preferably outside of school hours. Hand washing and physical distancing will be explained prior/on arrival to the school site. The school will keep contact information of all external visitors.

## Parents

Parents will not be admitted on the school premises unless this is an exceptional circumstance, where a telephone conversation/Zoom video call is not possible.

## Extra Curricular Clubs

Excluding wraparound care, there will not be any extra curricular clubs until the Summer Term at the earliest. Future plans are to look at the possibility of clubs run by staff members within bubbles and external coaches/clubs. Parents will be notified about this through the school newsletter.

## Collective Worship Visitors

Father Joachim will provide collective worships in individual classes occasionally. With current guidance in place, it will not be possible to have whole school collective worship so class teachers will lead class collective worship each day.

## Curriculum

### *Early years foundation stage (EYFS)*

*You may consider focusing more on the prime areas of learning in the EYFS, including communication and language, personal, social and emotional development, and physical development, if you think this would support your children following time out due to coronavirus (COVID-19). For pupils in Reception, teachers should also assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary. For Reception, consider how all groups of children can be given equal opportunities for outdoor education.*

### *Key Stages 1 and 2*

*For pupils in Key Stages 1 and 2, you are expected to prioritise identifying gaps and re-establishing good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. You should ensure your curriculum offer remains broad, so that the majority of pupils are taught a full range of subjects over the year, including sciences, humanities, music and the arts, physical education and sport, religious education and, at Key Stage 2, languages.*

## Catch-up Support Funding

*Schools will decide how the catch-up premium provided by Government is spent in your school. To help schools make the best use of this funding, the Education Endowment Foundation (EEF) has published a support guide for schools with evidence-based approaches to catch up and a further school planning guide: 2020 to 2021.*

## Remote Learning Alternate Plan

### How will remote learning be delivered?

Following the closure of the school or bubble, GR School will, in-line with Government requirements, provide remote learning resources of a high quality based on the class learning at that point in time. These will be available through the Class Dojo 'Class Story' learning platform and Purple Mash, and staff will ensure that they are available to be accessed for learning to take place on the day following a class or school closure.

For individuals who are self-isolating, learning resources will also be available through Class Dojo, but via the personalised 'messages' section. As these will be for individuals, they may not be presented in exactly the same format as a whole class resource in order for them to be 'personalised' to the individual concerned.

### Accessing Class Dojo/Purple Mash

The school will ensure that all parents have access to Class Dojo/Purple Mash by 'inviting' them to join via email. It is essential that parents respond to this invitation in order to activate their account. If anyone is unable to access Class Dojo/Purple Mash because of technical problems or the lack of electronic equipment, they must contact the school who will ensure that a solution is found.

### EYFS

Class DOJO will be used, parents can post photos and messages. In the event of a class or school closure, weekly topics will be posted on the DOJO class page. Tapestry will be used to record observations in school and Parents can record observations at home and use Tapestry to send them into school.

## Remote Learning Alternate Plan

Maths will be through the Power Maths & White Rose resource and the home-learning facility for this will provide the remote learning materials. These will be accessed, as they have been in the Spring term, through hyperlinks on a 'class pages'. Some of the lessons also have videos linked to them and if these are available, staff will provide the relevant link on the class page of the resources.

Parents must also ensure their child reads on a daily basis and for those using the Accelerated Reader programme, quizzes can and should be accessed from home once a book has been read. Staff will also provide links to Times Table Rockstars and Purple Mash. Relevant logins have been sent home at the beginning of term and these should be saved and easily accessible for use in a 'lockdown' scenario.

### Enabling teachers to assess progress and adjust materials to support or extend learning

It is essential that parents and staff work together to ensure the best possible outcomes when using remote learning. Staff need to be able to 'gauge how well pupils are progressing through the curriculum'(DfE) in order to support or extend learning for each individual child, and can only do this if the child's work is posted regularly for them to view. Ideally, this should be done by posting completed pieces of work to the child's portfolio where the teacher can then view and comment and the child can respond. This has proved highly successful in supporting learning in the Spring term and has enabled both pupils and parents to feel supported, valued and 'connected'. Work samples can also be sent via messages or if a parent prefers, via email to their class teacher. Should parents encounter any difficulties in posting work, they should message or email their child's teacher immediately or phone the school, and help will be given.

## Remote Learning Alternate Plan

### Class Dojo – who has access to the various areas?

The whole Dojo system is 'closed' and cannot be accessed by anyone other than those who are registered and registration is only possible if the school has sent an invitation.

#### Portfolios

When parents and children post a picture/work sample, the teacher can comment and save it to the child's portfolio. The parent/child who has posted is able to see this, so are the teachers and TAs from GR who are registered to that class. No one else has access to this unless a child's other parent also has a dojo account in which case, they have access in the same way. Staff respond to a child's work but know that the parent will see this first and will be able to pass it on to the child.

#### Messages

When sending a 'message' to a member of staff, they are the only person with access to that message apart from the sender.

#### Class story

Class story can be accessed by everyone within the class and the registered teachers. Only the registered teachers can post anything onto class story so any posts sent in, will not appear for other parents and children to see unless the teachers select it and post it. If parents do not wish any of their child's posts to be shared and celebrated on class story, they need to inform the class teacher.

### EYFS remote learning

If an individual/group of children, bubble or the school closes temporarily on advice from Public Health England, then a remote learning plan will be implemented. This will be through ClassDojo and, on closure, you will receive an email invite to the website where resources will be posted via the 'class story page.' Features will include the capability of teachers being able to comment on work uploaded, private messages as well as work to be set and shared within the class.

# Remote Learning Alternate Plan

## Learning together

Over the Spring term, we have developed our remote learning resources and the home learning system by sharing ideas and experiences with the parents and children concerned. We are acutely aware of the multiplicity of challenges involved for all concerned, but believe that the system we have devised reflects our school vision ‘Together with love, we can inspire, discover and thrive,’ by providing immediate, friendly professional support; high quality learning resources planned specifically for the children of GR; direct communication between children, parents and staff so that work can be valued, challenges set, individual support given and any concerns immediately listened to and acted upon. Whatever the future may hold for us, we know that if we all work together we can provide the very best opportunities for our children to thrive and achieve.

## School Uniform

With a change in guidance around the daily changing/washing of clothes, children should wear school uniform.

*Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.*

*“We would, however, encourage all schools to return to their usual uniform policies in the Spring term. Uniform can play a valuable role in contributing to the ethos of a school and setting an appropriate tone.”*

If there are any personal circumstances that may impact the wearing of school uniform, please contact:

grampoundroad.secretary@celticcross.education

*“Schools should consider how pupil non-compliance is managed, taking a mindful and considerate approach in relation to parents who may be experiencing financial pressures.”*



## Cleaning and Hygiene

### Handwashing

Staff will explicitly teach and supervise health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing. Children will be made to frequently wash their hands with soap and dry them properly throughout the day including every time they come in from outside and before and after they eat snacks or lunch and after sneezing or coughing. Help will be available for children who have trouble cleaning their hands independently. All classrooms have their own sink and toilets to use.

*'Essential measures include robust hand and respiratory hygiene.'*

### Hygiene Management

Each group will have their own cleaning wipes and spray that adults in the group can use to frequently clean surfaces that children are touching e.g. toys, books, desks, chairs, doors, sinks, light switches.

Children will be actively encouraged not to touch their mouth, eyes and noses. Children will regularly be reminded of 'catch it, bin it, kill it' procedures. All classroom bins have been replaced with swing bins and these bins will be emptied regularly throughout the day.

All rooms will be well ventilated by opening windows and wherever possible doors will be propped open to aid ventilation and limit the use of door handles. Children will not use the school corridor; they will only use their allocated room and enter and exit this via the fire escape unless there is an exceptional circumstance. At the end of each day, each room will be cleaned.

*'Schools should ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.'*

### Symptoms Response

Parents and carers will need to be ready to:

book a test for their child if they are displaying symptoms; not come to school during that period of time and self isolate. If the test result is negative, they may return to the school and their period of self isolation ends.

Book by calling NHS 119.

Inform the school of the test results (positive or negative) immediately.

## Child/adult shows symptoms of Covid-19

*Staff members, parents and carers will need to:*

- book a test if they or their child has symptoms - the main symptoms are:*
  - a high temperature*
  - a new continuous cough*
  - a loss or change to your sense of smell or taste*
- self-isolate immediately and not come to school if:*
  - they develop symptoms*
  - they have been in close contact with someone who tests positive for coronavirus (COVID-19)*
  - anyone in their household or support or childcare bubble develops symptoms of coronavirus (COVID-19)*
  - they are required to do so having recently travelled from certain other countries*
  - they have been advised to isolate by NHS test and trace or the PHE local health protection team, which is a legal obligation*
  - provide details of anyone they have been in close contact with, if they test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace*

Any GR child that develops symptoms will be brought to an isolation room. Staff members developing symptoms will be sent home. If a child/adult is symptomatic outside of school hours they should remain at home and contact the school.

PPE will be worn by staff caring for the child while they await collection if direct personal care is needed and a suitable distance cannot be maintained (such as for a very young child or a child with complex needs).

In an emergency, the school will call 999 if a child is seriously ill or injured or their life is at risk.

If the child/staff member should test positive, then they should inform the school. The school will take advice from public health England. A letter will be sent out to parents informing them of any closures.

## Child/Staff Member tests positive for Covid-19

Where a child or staff member tests positive, the rest of their bubble will be sent home and advised to self-isolate for 10 days.

The other household members of that wider class/group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the child or young person's cohort or in the wider education or childcare setting, Public Health England's local Health Protection Teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases, a larger number of other children and young people may be asked to self-isolate at home as a precautionary measure - perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.

# Pendeen Class Y1/2

## Back to School Guide



Return to school date: Monday 8th March

Where to drop off/pickup your child:

Siblings in different classes? — please bring all children at the same time following only the drop off/pickup procedure for the eldest child.

Starting school - 9:00 outside main pedestrian gate.

Finishing school - 3:30 outside main pedestrian school gate.

(please speak to Mrs Wilton if you have any concerns)

### **What to bring :**

Book bag, packed lunch if not having school meals & a water bottle

### **What to wear:**

School uniform

### **What not to bring:**

Unnecessary items that are typically shared

### **What to remember:**

Parents are not permitted on the school site, please contact by phone/email or ringing the doorbell on the school main gate.

# **Trevose Class Y1/2**

## **Back to School Guide**



Return to school date: Monday 8th March

Where to drop off/pickup your child:

Siblings in different classes? — please bring all children at the same time following only the drop off/pickup procedure for the eldest child.

Starting school - 8:50 outside main pedestrian gate.

Finishing school - 3:20 outside main pedestrian school gate.

### **What to bring:**

School bag, lunchbox, coat, school reading book.

### **What to wear:**

School uniform

### **What not to bring:**

Unnecessary items that are typically shared

### **What to remember:**

Parents are not permitted on the school site, please contact by phone/email or ringing the pedestrian main gate.

# **Tater Du Class Y3/4**

## **Back to School Guide**



Return to school date: Monday 8th March

Where to drop off/pickup your child:

Siblings in different classes? — please bring all children at the same time following only the drop off/pickup procedure for the eldest child.

Starting school - 8:40 outside main pedestrian gate.

Finishing school - 3:10 outside main pedestrian school gate.

What to bring:

School bag, lunchbox, coat, school reading book.

What to wear:

School uniform

What not to bring:

Unnecessary items that are typically shared

What to remember:

Parents are not permitted on the school site, please contact by phone/email or ringing the pedestrian main gate.

# **Wolf Rock Class Y5/6**

## **Back to School Guide**



Return to school date: Monday 8th March

Where to drop off/pickup your child:

Siblings in different classes? — please bring all children at the same time following only the drop off/pickup procedure for the eldest child.

Starting school - 8:30 outside main pedestrian gate.

Finishing school - 3:00 outside main pedestrian school gate.

### **What to bring:**

School bag, lunchbox, coat, school reading book.

### **What to wear:**

School uniform

### **What not to bring:**

Unnecessary items that are typically shared

### **What to remember:**

Parents are not permitted on the school site, please contact by phone/email or ringing the pedestrian main gate.